



FRIDAY LETTER

By Miss Miller and Mrs McGuckian

Friday 24th April 2009

Welcome Back!

What a beautiful start to the Summer Term with all this sunshine and warm weather! We hope everyone has had a relaxing and fun-filled fortnight off school and prepared for what seems like a busy half term. There is a lot happening in and around school at the moment. We will aim to keep you informed with as much as possible in the Friday Letter.

Clubs and music tuition have started again this week. There have been a few changes to the clubs on offer. A timetable of what clubs are taking place and the days the music tutors come into school can be found overleaf. Can we remind you that clubs and music tuition (except cookery club which is a government funded initiative) cost £1 per session.

Teacher's Special Certificate

Reception — Emma W.

Fantastic behaviour
and effort

Year 1H— Summer S.

Excellent partitioning of 2
digit numbers

Year 1W— Callum J.

Always giving 100% in all areas

Year 2D— Abby T.

Consistent effort across
the curriculum

Year 3G — Nathan R.

Always working hard
Always willing to help others

Year 4B/D — Chantelle W.

Huge improvement in literacy

Year 5K — James S.

Starting the new term with
good productivity

Year 6B — Leah T.

Superb attitude to learning

Year 6C — Josh B.

Fantastic mental maths

Important Dates

Monday 27th to Friday 1st May — Year 5 Right Track Cycle Awareness Programme

Tuesday 28th April — Reception Visit to Rainton Meadows

Monday 4th May — School closed for May Day Bank Holiday

Monday 11th to Friday 15th May — Year 6 Sats

Dinning Hall

Improvements

In the Easter holidays we revamped our dining hall to improve the children's lunchtime experiences. We have laid new flooring and have purchased bespoke table and chairs as well as painting the walls. However this is not all as we plan to decorate the walls with children's art work or photos of children put on to canvass and purchase new plates, bowls, cups and cutlery. There has even been a suggestion to put nibbles and bread out on tables before children have their main meal.



Please can we request all parents/carers mark their child's school uniform, coats and PE kit with their child's name.

Inside Story Headline

Joke of the Week by

Emily F (Year 3)

What do you call a dog with
no legs?

Anything you like because he
can't chase you!



Caption describing picture or graphic.

Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed in-

ternally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or ven-

dors.

"To catch the reader's attention, place an interesting sentence or quote from the story here."

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports



Caption describing picture or graphic.

or enhances the message you're trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are

also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.

Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you're finished writing your newslet-



Caption describing picture or graphic.

ter, convert it to a Web site and post it.

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Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

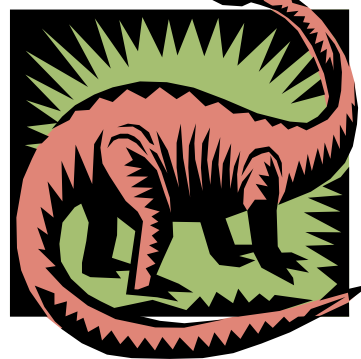
A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good



Caption describing picture or graphic.

place to insert a clip art image or some other graphic.
